

Job Description

Environmental Health & Safety Manager

Environmental Health & Safety Manager reports directly to the General Manager.

Purpose of Job:

- Ensure compliance and conduct correspondence with regulatory agencies:
 - OSHA
 - EPA
 - State - Department of Public Health and Environment
 - City an local government
 - ❖ Wastewater Pretreatment Program
 - ❖ Fire/Hazardous Material Department
- Oversee Waste Treatment Operations
- Responsible for general safety of employees

Specific Operations:

- Environmental:
 - Complete all necessary regulatory reporting in a timely fashion
 - Oversee daily operations of waste treatment
 - Oversee all environmental projects
 - Ensure environmental laboratory analysis is completed and accurate
 - Write all necessary documentation and procedures for Environmental Health and Safety
 - Troubleshoot and problem solve issues with waste treatment
 - Ensure quality of water being discharged from waste treatment
 - Report and maintain manifest documentation
 - Profiling and scheduling spent chemistries and recycling materials
- Safety:
 - Create and maintain MSDS catalogues
 - Create and maintain labeling program
 - Maintain radiation program
 - Training
 - Hazard communication training
- Other Responsibilities:
 - Responsible for overall Environmental Health and Safety budget
 - Responsible for ordering equipment and supplies for Waste Treatment and Safety
 - On call all hours
 - Always available to perform any necessary functions of plant operation above and beyond defined responsibilities

Minimum Requirements:

- Bachelors degree in Chemistry, Environmental Science, or closely related field
- Five years experience in a chemically related industrial setting
- Comprehensive knowledge and experience dealing with federal, state, and local regulations
 - POTW, EPA, OSHA, Fire Department
- Working knowledge of ion exchange wastewater treatment systems
- Previous experience with PCB manufacturing desired

All Interested Candidates should contact the Human Resources Department
Submit a resume and salary expectations
Phone: 303-730-0505
Secure Fax: 303-797-9275
Email: kdoherly@unicircuit.com